

Factsheet 3

Getting ready for an Affiliate Observation

If your in-house training team have been trained by Restraint Reduction Network (RRN) Certificated Training Services ([see here](#)) and you are delivering their RRN certificated training, then you are an Affiliate Organisation. This is basically an organisation that has been licensed to deliver the type of approved restraint training NHSE and the CQC expect to see in health and social care settings.

Under the terms of the RRN Certification Scheme, the Certification Body (ie Bild ACT) is required to sample the training taking place within Affiliate Organisations to be assured of its quality.

If you are selected for Affiliate Observation, you will be contacted by a Bild ACT Certification Co-ordinator and asked for training dates. This will allow an assessor to be booked in for a visit.

The assessor who observes training will be looking at the following general areas:

1. Trainer competency
2. Curriculum congruence
3. The suitability of the physical skills being taught
4. The trainers' overall professionalism
5. The training administration

1. Trainer competency

On the day of the observation, the assessor will ask to see evidence of the trainer competency that is outlined in the RRN Training Standards. The trainer will need to provide evidence such as their CV, trainer certification, evidence of first aid training and the CPD undertaken in the last year.

2. Curriculum congruence

On the day of the observation, the assessor will be looking for evidence that the curriculum is congruent with the RRN Training Standards and in line with the certificated training services approved curriculum. Evidence would include items such as slides, lesson plans, knowledge of risk assessments.

3. The suitability of the physical skills being taught

The physical skills also will be expected to be in line with the certificated training organisations training proposal.

4. The trainers' overall professionalism

The assessor will expect to see a high degree of professionalism from the trainer. Examples of professionalism would be punctuality, use of correct terminology, treating delegates with respect, and being mindful of safety at all times.

5. Training administration

The assessor will be looking for evidence, such as course registers, health screening forms, evaluation forms, competency forms, etc.

The review of training is a key requirement of certification and covered by the certification contract. Any non-conformities (ie deviations from the RRN Training Standards, or a failure to positively engage in the process) may jeopardise certification status.

If you have any questions about Affiliate Observations, please contact:

certification@bild.org.uk